

**VILLAGE OF WAPPINGERS FALLS**  
**VENDOR APPLICATION**  
**Flea Market May 14th, 2016**

The following Contract are the rules and regulations:

1. The Village Recreation Department is not responsible to supply tables, chairs or tents.
2. The Village Recreation Department is not responsible for lost or stolen property or accidents during setup or throughout the duration of the fair.
3. Rental space is to be paid in full with the return of the contract.
4. Renter is responsible for cleanup of their area at the end of the festival and removal of bulk debris (i.e. boxes)
5. The event is rain or shine. Therefore, a tent is not necessary but recommended.
6. Attached hold harmless agreement must be signed and returned with the application.
7. All food vendors must have a Health Food Permit from Dutchess County.
8. **Electricity is not available.**
9. No Counterfeit or bootlegged items permitted.
10. This is a family event. All items should be appropriate for all ages.
11. If you are responsible for collecting NYS sales tax it will be your responsibility to hold the necessary sales tax permit.

**FOOD VENDORS: VENDORS SERVING FOOD OR DISTRIBUTING FOOD SAMPLES WILL BE REQUIRED TO OBTAIN A FOOD PERMIT FROM DUTCHESS COUNTY DEPARTMENT OF HEALTH (845) 486-3400. FAILURE TO HAVE THE PROPER FOOD PERMIT COULD RESULT IN A FINE OF UP TO \$2000 AND BEING REMOVED FROM THE EVENT. PLEASE NOTE THAT YOU SHOULD GIVE YOURSELF ENOUGH TIME TO APPLY AND RECEIVE YOUR PERMIT BEFORE THE EVENT. YOUR PERMIT SHOULD BE DISPLAYED IN AN AREA WHERE IT CAN BE CLEARLY SEEN. IF YOU HAVE A PERMIT FOR YOUR CURRENT LOCATION, YOU MAY BE REQUIRED TO OBTAIN A ONE DAY EVENT PERMIT, SO PLEASE CONTACT THE DEPARTMENT OF HEALTH.**

**Registration :**

Vendor Space (12.x12)

Number of Spaces: \_\_\_\_\_ x \$20.00 each= \_\_\_\_\_

Name of Business or Organization:

\_\_\_\_\_

Responsible Party:

\_\_\_\_\_

Address:

\_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Products Promoting or Selling:

\_\_\_\_\_

\_\_\_\_\_

I hereby apply for booth rental at the Village of Wappingers Falls Event. I have read the application completely and understand the provisions set forth. I agree to comply with all conditions set forth. I understand that no booths will be held unless paid in full. I agree to abide by the above stated rules and regulations and I understand that I will be removed from the festival without a refund of any kind if any of the rules and regulations are violated or if any behavior is deemed inappropriate. I have signed & returned my application with the hold harmless agreement.

All checks & cash will be deposited and will be refunded only if space is not available. Refunds can take up to 6 weeks to be returned.

**NO REFUNDS!**

\_\_\_\_\_

Responsible Party

\_\_\_\_\_

Date Signed

Please return application to: Attn: Recreation Department, Village of Wappingers Falls, 2582 South Avenue, Wappingers Falls NY 12590.

Recreation Department: Phone (845) 297-8773 ext. 7 or e-mail [dcalabrese@wappingersfallsny.gov](mailto:dcalabrese@wappingersfallsny.gov)